BEHAVIOUR MANAGEMENT POLICY

This policy is applicable to: all DECD employees.

DOCUMENT CONTROL

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<th>Version:</th>
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<td>Director</td>
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REVISION RECORD

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© Department for Education and Child Development 2012
1. TITLE
BEHAVIOUR MANAGEMENT POLICY

2. POLICY STATEMENT
We believe that all children in our centre have the right to feel safe and we need to provide
steps encouraging appropriate behaviour to other children and staff/parents in the learning
environment of our centre.

3. PURPOSE
All children are valued as individuals

4. POLICY DETAILS
Behaviour Code & Procedures
* It is expected that all children will follow our ‘Kindy Rules’ that are established
with children at the beginning of the year. These reflect and children are
encouraged to demonstrate acceptable behaviours including:-
  > A positive attitude  > Sharing  > Taking turns
  > Respecting equipment & environment
  > Respecting others  > Appropriate behaviour  > Looking out for others

* The above will be encouraged through:-
  > Group praise  > Individual praise
  > Role play  > Stickers/stamps

* Use descriptive encouragement where appropriate behaviour is occurring eg.
‘walking inside is safe………….well done’

* We will discourage:-
  > Negative talk/attitude  > Throwing sand/objects
  > Running inside  > Inappropriate language eg swearing, name calling
  > Hitting, punching, kicking  > Inappropriate behaviour
  > Biting  > Pushing, shoving

• Staff will discuss plans for safe and appropriate behaviour as part of the curriculum. Stories and activities
relating to “sharing” and “feelings” provide opportunities for children to contribute in a non-threatening
way.

* Children will receive a friendly reminder about inappropriate behaviour
* If it continues, the following will occur: -
  Step 1 warning a reminder of what is acceptable
  Step 2 if they do not stop encouraged finding something else to do
  Step 3 still continuing THINKING CHAIR, in a set chair or next to a staff member
Maximum time in Thinking Chair will be approx. as many
minutes as the child is years old
NOTE: - In times of aggression then the child will immediately go to the THINKING CHAIR

- **Staff will document inappropriate types of behaviour.**

**THINKING CHAIR DISCUSSION:** - When the child is in the THINKING CHAIR they are encouraged to think about their actions, think about what was wrong with what they did and think about what they could do next time to improve the situation. After their time spent in the THINKING CHAIR the teacher will talk about the ‘choices’ the child had in the situation and have a discussion about how to resolve the problem appropriately and encourage them to apologise to any other children/staff involved. (All methods and questions are adjusted according to child’s age and developmental stage in making it appropriate for them).

- At no time will physical punishment be used at the centre.
- Children’s cultural and social backgrounds and values will always be respected.

**Recurring Inappropriate Behaviour**

Children with on-going behaviour concerns will have the option of a Behaviour Management Plan which is developed with the collaboration of parents and the Director; this is to be agreed upon with parents. This will be monitored and reviewed as the child develops.

5. **ROLES AND RESPONSIBILITIES**

<table>
<thead>
<tr>
<th>Party / Parties</th>
<th>Roles and responsibilities</th>
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<tbody>
<tr>
<td>Staff &amp; Children</td>
<td>Establish Rules and routines of Kindy</td>
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<tr>
<td>Staff</td>
<td>Encourage desirable behaviour and discourage undesirable behaviour</td>
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<tr>
<td>Staff</td>
<td>Document inappropriate behaviour</td>
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<td>Staff</td>
<td>Talk children through ‘Thinking Chair’ process</td>
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6. **MONITORING, EVALUATION AND REVIEW**

Monitor children’s behaviour in line with policy
Review Policy on annual basis